



CASE STUDY

RIVER VALE TOWNSHIP

SUMMARY

River Vale Township partnered with Daida to modernize its Building Department records through secure document digitization and cloud-based document management. By converting paper records into searchable electronic files, Daida improved document accessibility, streamlined daily operations, and strengthened records management while supporting compliance with New Jersey DORES requirements.

CLIENT BACKGROUND

River Vale Township required a secure and efficient solution for managing Building Department records while reducing reliance on paper documents. The Township sought to improve document retrieval, provide secure cloud storage, support New Jersey DORES requirements, and enable authorized employees to quickly access records from any location.



THE CHALLENGE



The Township needed to digitize Building Department records while maintaining secure access to critical municipal information. The solution needed to improve document retrieval, reduce physical storage requirements, support long-term records management, and provide a streamlined process for document storage and certified destruction.

THE SOLUTION

Daida implemented a secure cloud-based document management solution that enabled River Vale Township to digitize, organize, and securely manage Building Department records. Through intelligent indexing and cloud storage, authorized employees gained immediate access to documents while improving efficiency across Township operations.

The solution also included secure document storage, built-in redaction capabilities, support for New Jersey DORES compliance, and certified document destruction services to create a complete records management program.



IMPLEMENTATION

Daida deployed a comprehensive municipal records management solution that included:

- ◆ Electronic conversion of Building Department records
- ◆ Secure cloud document storage
- ◆ Intelligent document indexing and retrieval
- ◆ Support for New Jersey DORES requirements
- ◆ Fast document access for authorized employees
- ◆ Built-in document redaction for sensitive information
- ◆ State of New Jersey-certified document destruction services

RESULTS

Daida now securely manages approximately **1.5 million document images** for River Vale Township through its cloud-based document management platform. Employees can quickly retrieve Building Department records from any location while reducing dependence on paper files and improving overall operational efficiency. The Township's transition to digital records has simplified daily workflows and enhanced access to critical information.



Secure management of approximately 1.5 million document images



Reduced dependence on paper files



Fast document retrieval for authorized employees from any location



Support for New Jersey DORES compliance



Secure cloud-based document storage



Built-in document redaction to protect sensitive information



Improved access to Building Department records



State of New Jersey-certified document destruction services

CLIENT TESTIMONIAL

"Working with Daida has been an absolute pleasure. Their team responded quickly to every question and request, making the process of digitizing our Building Department files seamless. Accessing our records is now fast and easy, and no one misses searching through paper files. We look forward to continuing our partnership with Daida as we continue digitizing the Township's records."



WHY PARTNER WITH DAIDA?



Decades of Expertise: For 60+ years, Daida has been a trusted leader in comprehensive information management, with deep experience in Enterprise Content Management (ECM), document scanning, and business process automation solutions.



Ironclad Security & Compliance: With extensive experience in data security and compliance, Daida ensures adherence to stringent industry regulations and privacy mandates.



Time & Space Savings: Schedule projects around unique operational requirements, eliminate time-consuming manual document processes, and reclaim valuable office and storage space.



Dedicated Support: We provide exceptional customer support for every engagement, ensuring a seamless, worry-free experience from planning through implementation.



Local Solution: Proudly serving organizations throughout New Jersey and the surrounding Tri-State Area.

